

# NOTICE OF MEETING

City of Peshtigo, WI

December 8, 2017

## FINANCE & CLAIMS COMMITTEE & PERSONNEL COMMITTEE

You are hereby notified that a joint meeting of the

will be held WEDNESDAY, DECEMBER 13, 2017 at 10:30 A.M.

in the Committee Room of the Municipal Building at which time and place the following items of business will be considered and possibly acted upon:

- 1) Roll call.
- 2) Review the disbursements.
- 3) Review RLF/UDAG Loans & Payments.
- 4) Recommend assignment of funds \$550.00 from 10-48560 - Misc. Revenue - Donation Fire Dept. to 10-5220-0353 - Fire Dept. - Equipment Parts/Supplies.
- 5) Recommend assignment of funds \$500.00 from 10-48510 - Misc. Revenue - Donation Summer to 10-5520-0210 - Parks Professional.
- 6) Two unpaid Fire Department Call bills.
- 7) Discuss 2018 wage for Police Department Lieutenant (letter from Police Chief FitzGerald).
- 8) Set date and time of next Finance & Claims Committee Meeting.
- 9) Discuss Employee Handbook:
  - A) Policy on personal cell phone use during work hours.
  - B) Addition of hours of work to Department Head Job Descriptions.
  - C) Set a maximum amount for meal allowance reimbursement.
  - D) Grievance Policy
  - E) Discussion on any other possible additions or changes to the Employee Handbook.
- 10) Such other matters pertaining to Finance & Claims or Personnel as allowed by law.
- 11) Adjournment.

Thomas Gryzwa, Chairman Finance & Claims

and Michael J. Behnke, Chairman Personnel

NOTE: A quorum of the Council may be present.